

**HIMACHAL PRADESH PUBLIC SERVICE COMMISSION**  
**(H.P. JUDICIAL SERVICE COMPETITIVE EXAMINATION-2024)**

**(INSTRUCTIONS TO THE CANDIDATES FOR PERSONALITY TEST / VIVA-VOCE FOR THE POST(S) OF CIVIL JUDGE IN THE DEPARTMENT OF HOME, H.P.)**

1. With reference to your application for the post of **Civil Judge in the Department of Home, H.P.** advertised vide **Advertisement No. 31/12-2024 dated 15-12-2024** and after security of documents, you have been provisionally admitted to the said post. Now, the Personality Test for this post will be held w.e.f. 22-09-2025 to 26-09-2025 in the office of Himachal Pradesh Public Service Commission, Nigam Vihar Shimla-171002.
2. That you should ensure your presence in the office of H.P. Public Service Commission on the day of Personality Test at the time indicated on the call letter for Personality Test for verification of documents before appearing in the Personality Test/ Viva-Voce Board.
3. The fact that you have been invited for Personality Test/ Viva-Voce does not confer any right on you for selection against the post / services.
4. That you should ensure to bring original Degree and Result-cum-Detailed Marks certificates/Sheets along with attested copies of the following documents (arranged in order as under) with you:-
  - a) Matriculation certificate or other equivalent certificate showing your date of birth and marks obtained by you.
  - b) Degree of LL.B/LL.M.
  - c) Detailed marks certificate of LL.B./LL.M.
  - d) Degree(s) / detailed marks certificate(s) of other examination(s) passed by you.
  - e) **Scheduled Caste / Scheduled Tribe/ OBC certificate on the prescribed form/format issued by the Competent Authority, if you belong to any of these categories.** The candidates belonging to OBC category are required to submit latest OBC certificate at the time of Personality Test along with an undertaking stating therein that his / her status has not been changed and he / she is not excluded from category of OBC on account of being covered under creamy layer. The S.C., S.T., & OBC certificates should be on parental basis. **Also the married female candidates of SC/ST/OBC category will have to submit their category certificate on parental basis.**
  - f) The Bonafide Himachali Certificate for candidates belonging to reserved categories is also required.
  - g) **“No Objection Certificate”** from your present employer in case working on regular basis in Government /Semi Government Organization. **Without N.O.C.** you will not be allowed to appear before the Personality Test board and no further opportunity will be allowed to produce N.O.C.
  - h) A latest **Character certificate** from a responsible Officer (Gazetted Officer of Government / Semi Government Organization) and **other Character certificate** from Head of the Institution last attended.

**(Contd..P/2)**

- i) You should download **Attestation Form** through the link provided in the Personality Test Call Letter and bring it with you duly filled in all respect and also **bring two (extra) passport size recent photographs duly attested by the same authority who attests your Attestation Form** on the day of Personality Test.
- j) Original copies of Credential Certificates uploaded at the time of submission of online application.
- k) Any other certificates of your academic qualifications etc. in support of your eligibility for the post mentioned in the **Advertisement No. 31/12-2024 dated 15-12-2024**.
- l) Your eligibility in terms of Essential Qualification(s) and experience etc. shall be reckoned as on the closing date (last date) for submission of online recruitment applications (ORAs) i.e. 05-01-2025. In respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order/ letter in this regard, indicating the Authority (with number and date).

5. Please bring call letter with you on the day of Personality Test.
6. Your admission to the Personality Test is purely provisional and subject to the verification of your eligibility as per rules / instructions.
7. Onus of proving that you are eligible for the post is on you only. If the date of notification/ declaration of result is not indicated in the certificate/ degree/ marks list, the date of issue of certificate/ degree/ marks list shall be deemed as date of acquiring essential qualification.
8. If you fail to produce any of the certificates mentioned above, which is necessary to determine your eligibility, you shall not be allowed to appear before the personality test board and no further opportunity / time will be allowed to produce any document.
9. Besides, your eligibility will be subject to the conditions as notified in **Advertisement No. 31/12-2024 dated 15-12-2024**.
10. The Personality Test will be held on the scheduled date even if the day is later on declared a holiday by the Govt.
11. No T.A. / D.A. will be paid for appearing in this Personality Test. However, 30% discount is allowed by the HRTC in ordinary buses only for attending the personality Test as per communication received from HRTC and discount will be applicable for only three days i.e. one day before and after the personality test for to & fro journey.

From	To	Conductor's Signature & Date	

**NOTE:- You are advised to report in the Commission's office on scheduled date and time as indicated on Personality Test call letter positively. If you fail to report on or before scheduled time you will be marked as absent.**

NO ELECTRONIC GADGET / MOBILE PHONE / PENDRIVE / BLUETOOTH / SPY CAMERA / ANY OTHER COMMUNICATION / ELECTRONIC DEVICE IS ALLOWED DURING THE PERSONALITY TEST. THEREFORE, THE CANDIDATE SHOULD ENSURE THAT THEY ARE NOT IN POSSESSION OF ANY KIND OF SUCH DEVICES BEFORE THEY ENTER THE PREMISES.

(Nivedita Negi), IAS  
Secretary  
H.P. Public Service Commission  
Telephone No. 0177-2623786